

**EASH PIANO SCHOOL  
POLICIES AND PROCEDURES  
2006-2007**

**TUITION AND OTHER FEES**

\$22.00 per half hour lesson first child  
\$18.00 per half hour lesson each additional child, same family

Billed and payable monthly.

Tuition and other charges (sheet music, books, festival fees, etc.) will be due and billed at the first lesson of each month (statement sent home with student).

Payment is due by the second lesson of the month.

If payment is not received a past due notice will be sent with the student.

**ATTENDANCE**

Please see the calendar of events for schedule of lessons and breaks.

All missed lessons, with 24 hour prior notice, will be made up at the earliest, and most appropriate opportunity.

Please do not deduct missed lessons from your statement; any credits will be recorded until the makeup lesson is given.

Any missed lesson without notice is subject to forfeiture. (with exceptions for emergencies.) Additionally, if a makeup lesson is necessary following an unexcused absence, that lesson will result in an additional lesson charge.

It is very important to be on time for lessons, since someone else's lesson follows yours promptly.

**SUMMER SESSION**

Please see the calendar of events for the beginning and ending dates of the summer session.

I really, really encourage continuing lessons throughout the summer.

A year round commitment to piano training is very important to the success of the student. Since it is similar to 'school', there is a tendency for some to quit for the

summer, just like ‘school’. However, even though summer is full of distractions and travel and outdoor activities, there is actually still more time available to practice in the summer than there is during the school year.

Weekly and bi-weekly lesson schedules will be available for your convenience.

The summer lesson schedule will be altered to a day time schedule instead of evenings.

As an incentive to stay involved throughout the year, summer session students will be given priority for the fall session schedule.

## **LESSON SCHEDULING**

Requests for lesson times for each ‘fall to spring’ session will be taken in the following order:

Summer weekly students, summer bi-weekly students, previous ‘fall to spring’ students, new students.

## **PRACTICE**

They say ‘Practice makes perfect’. This is only true if it is REGULAR practice.

Please set up a regular practice time.

Parents, please initial each day’s practice minutes in their lesson assignment book. This will be necessary for the time to count towards their ‘rewards’ program.

Depending on the level of the student, expected practice varies. A first or second year student should practice at least 15 or 20 minutes per day. Third year and up should be practicing at least 30 minutes per day.

Your younger students will be more successful if you help them go through their lesson at least the first couple days after receiving it. (In my experience, it is a night and day difference for young students when their parents are actively involved, even if the parent has no piano training. Don’t let that scare you!)

## **INCENTIVES**

Parents, the best incentive is for you to show your interest in what they are doing. It is crucial for you to stay involved and to give praise and encouragement whenever possible.

The Rewards Program. Points will be awarded for practice time, flash card times, song memorization, lesson completion, etc. The point values will be subject to variation until a fair system is developed. The points can then be redeemed for prizes of varying point value (like Chuck E Cheese) or saved for items of a higher point value.

## **COMMUNICATION**

Please make sure that I always have updated contact information.

Most communications from me will come in the form of notes sent home with the students. Please check their assignment book every week.

Every mass communication will be available online as well. And I will email a copy of any personal communication, if you have that available.

My email: [eashpianoschool@comcast.net](mailto:eashpianoschool@comcast.net)

Website: [www.eashpiano.com](http://www.eashpiano.com)

Phone: (586)770-5191

Address: 36790 Saint Clair Dr New Baltimore MI 48047